

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION**

LAKE FOREST SCHOOL DISTRICT 67

June 18, 2013

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room and called to order at 7:00 p.m. by Mr. Andersen.

Board members present at roll call were:

Bill Andersen

Lesley Fisher

Rob Lemke

Jeff Folker

Mike Borkowski

Absent: Beth Clemmensen, Rick Schuler

Administration Present:

Mr. Michael Simeck, Superintendent

Mr. Allen Albus, Deputy Superintendent

Ms. Jennifer Hermes, Assistant Superintendent

Dr. Andy Henrikson, Assistant Superintendent

Mr. Joe Malin, Director of Human Resources

Dr. Julie Cooley, Assistant Superintendent

Staff Present: Eileen Faller, Board Clerk

Guests Who Signed In: Mike McTaggart, Quest Food Services, Patrick Patt, Resident, Martha Zeeman, APT, Laura Whisler, Food Service Representative, Heather Richmond, Parent.

PRESIDENT'S REPORT

Mr. Andersen welcomed everyone to the Board of Education meeting.

SUPERINTENDENT'S REPORT

Mr. Simeck introduced Dr. Henrikson who reported on the various staff development activities taking place in the district. Dr. Henrikson also reported that the district is trying to find parents to serve on the Language Acquisition and School Integration Committee (LASIC.)

PUBLIC PARTICIPATION

Mrs. Lydia Steck and William Steck, spoke about the Quest Food program and advised that they were very pleased with Quest and how responsive they have been

to concerns regarding allergies and also food sampling. Mrs. Steck thanked Anne Simons for expanding the food choices.

REPORTS

IB Justice

Mr. Simeck introduced Colleen Brueggeman who reported that a lot of work had been done within the schools on Justice, "what is just and unjust." Catherine Richmond and Justin Sexauer, Everett School, researched problem solving and social justice. Celeste Tomaselli and Lauren Staunton, Sheridan School, explored social justice and poverty around the world, Elvan Muratoglu, Haley Banta, Kiki Wood and Brooke McDougal reported on social justice. Will Elliott and Ben Gridley reported on data analysis related to social justice within the theme "Things Change."

BOARD COMMITTEES

Board Education Committee – Lesley Fisher, Jeff Folker, Beth Clemmensen

The Education Committee had not met. The committee is in the process of reviewing applications for two(2) new board members.

Board Finance & Operations Committee – Rick Schuler, Rob Lemke, Mike Borkowski

The Finance and Operations Committee is scheduled to meet on July 17. Mr. Schuler and Mr. Andersen met with the District's Auditors, Miller Cooper, to develop a direct relationship.

DISTRICT COMMITTEES

North Suburban Special Education District - Mike Borkowski

Mr. Borkowski reported that a meeting of the NSSED Governing Board was held on June 12, 2013. Mr. Borkowski had been unable to attend but is planning to meet with the Board President in the next few weeks and will provide an update. The next meeting of the NSSED Governing Board is scheduled for August 29.

Illinois Association of School Boards/ED-RED – Bill Andersen

No report was presented.

Curriculum Coordinating Committee – Lesley Fisher

No report was presented.

Spirit of 67 Foundation – Lesley Fisher

No report was presented.

ACTION ITEMS:

Adoption of Resolution for Budget Transfers

Ms. Hermes recommended the Adoption of the Resolution for Budget Transfers and advised that this item is brought before the Board annually. It does not affect the budget but is a transfer of line items.

MOTION: Mr. Borkowski moved, seconded by Mrs. Fisher that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adopt the Resolution for Budget Transfers.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Fisher, Lemke, Borkowski, Andersen

Nays: None

Absent: Schuler, Clemmensen

Motion carried.

Approval of Quest Food Management Services Contract Renewal

Ms. Hermes recommended approval of the Quest Food Management Services Contract Renewal for one year. Ms. Hermes gave an overview of the school lunch program and advised that the district embarked on a comprehensive review of the food service program during the 2012-2013 year. Parents were given the opportunity to complete a survey to gauge their perception of the food service program, 63% of elementary and 61% of middle school respondents indicated overall satisfaction. Results also provided some direction for program improvement specifically in the areas of nutrition, posting of information, lunch wait times and nutrition education. Administration met with Quest representatives several times to develop an action plan including, a reduction in processed foods, increased delivery of program and nutritional information, and an increase in overall food quality through a culinary chef presence.

MOTION: Mrs. Fisher moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Quest Food Management Services Contract Renewal.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Andersen, Folker, Borkowski, Fisher

Nays: None

Absent: Schuler, Clemmensen

Motion carried.

Approval of Workers Compensation Insurance Policy Renewal

Ms. Hermes reported that three(3) bids had been received and recommended renewal of the existing carrier, Hartford Insurance Group.

MOTION: Mr. Folker moved, seconded by Mr. Borkowski, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Workers Compensation Insurance Policy Renewal, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Andersen, Fisher, Folker

Nays: None

Absent: Schuler, Clemmensen

Motion carried.

Approval of CLIC Liability Insurance Contract Renewal

Ms. Hermes recommended approval of the annual renewal of the Collective Liability Insurance Cooperative (CLIC) Insurance.

MOTION: Mrs. Fisher moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the CLIC Liability Insurance Contract Renewal, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Andersen, Fisher, Folker
Nays: None
Absent: Schuler, Clemmensen

Motion carried.

Approval of Copier Contract

Ms. Hermes recommended approval of the Copier Contract and reported that as part of a consortium of five school districts Lake Forest Elementary School District 67 issued a joint RFP and received seven vendor responses. After evaluating the responses the vendor with the best combination of price and equipment was Interact Business Products. Mr. Simeck advised that all copiers have been set to default to black and white printing in order to save money.

MOTION: Mr. Lemke moved, seconded by Mr. Borkowski, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Copier Contract, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Fisher, Lemke, Borkowski, Andersen
Nays: None
Absent: Schuler, Clemmensen

Motion carried.

Approval of Ed Tech Solutions Contract Renewal

Mr. Simeck recommended approval of Ed Tech Solutions Contract Renewal and stated that he is very impressed with the breadth and quality of the work that Mr. DuBose does.

MOTION: Mrs. Fisher moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Ed Tech Solutions Contract Renewal, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Fisher, Lemke, Andersen, Folker, Borkowski
Nays: None
Absent: Schuler, Clemmensen

Motion carried.

Approval of School Maintenance Project Grant

Mr. Albus reported that the Illinois State Board of Education (ISBE) is offering a grant of up to \$50,000 for the maintenance and upkeep of buildings or structures used for educational purposes and recommended approval of the School Maintenance Project Grant.

MOTION: Mr. Borkowski moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the School Maintenance Project Grant, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Andersen, Fisher, Folker

Nays: None

Absent: Schuler, Clemmensen

Motion carried.

Approval of 2013-2014 Staff Compensation

Mr. Simeck recommended approval of the 2013-2014 Staff Compensation, as discussed in Executive Session.

MOTION: Mr. Folker moved, seconded by Mr. Borkowski, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the 2013-2014 Staff Compensation, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Andersen, Fisher, Borkowski, Lemke, Folker

Nays: None

Absent: Schuler, Clemmensen

Motion carried.

Approval of IASB Policy 2:150 Update – 1st Reading

MOTION: Mr. Lemke moved, seconded by Mrs. Fisher, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, waive the first reading of IASB Policy 2:150 and move directly to 2nd reading.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Fisher, Andersen, Folker, Lemke, Borkowski

Nays: None

Absent: Schuler, Clemmensen

Motion carried.

Approval of IASB Policy 2:150 Update – 2nd Reading

MOTION: Mrs. Fisher moved, seconded by Mr. Lemke, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the second reading of IASB Policy 2:150 update.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Fisher, Andersen, Folker, Lemke, Borkowski
Nays: None
Absent: Schuler, Clemmensen

Motion carried.

Approval of Human Resources Items

Mr. Simeck recommended the approval of the Human Resources Items, as presented.

MOTION: Mr. Folker moved, seconded by Mr. Borkowski, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Andersen, Fisher, Folker.
Nays: None
Absent: Schuler, Clemmensen

Motion carried.

CONSENT AGENDA

Approval of Disbursements, Payrolls, and Financial Statements for May 2013
Approval of Minutes of an Executive Session – May 28, 2013
Approval of Minutes of a Regular Meeting – May 28, 2013
Adoption of Resolution for Prevailing Wage
Approval of Designation of Depositories
Disposal of audio recordings – November 20, 28, 29, 2011

MOTION: Mr. Folker moved, seconded by Mr. Borkowski, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Folker, Fisher, Lemke, Andersen,
Nays: None
Absent: Schuler, Clemmensen

Motion carried.

Mr. Simeck and the Board recognized Dr. Julie Cooley, who is retiring from the district, and thanked her for everything she has done both for the district and the community.

FREEDOM OF INFORMATION ACT (FOIA)

Ozlem Yardimci, OzlemYardimci@Praxair.com

Yvonne Mayer, ymayer@msn.com

Laura Rukavina, Rukavina73@aol.com

Family Taxpayer Foundation foia@familytaxpayers.org

EXECUTIVE SESSION

An executive session was held prior to tonight's meeting. No action was taken.

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

Tuesday, July 23, 2013

Board of Education Meeting – 7:00 p.m.
LFHS West Campus, Board Room.

ADJOURNMENT

MOTION: Mr. Borkowski moved, seconded by Mr. Folker, that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the meeting.

On voice vote, motion carried unanimously.

Meeting adjourned at 9:30 p.m.

Mike Borkowski, Secretary Date