

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
LAKE FOREST SCHOOL DISTRICT 67
February 25, 2014**

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room and called to order at 7:10 p.m. by Mr. Andersen.

Board members present at roll call were:

Bill Andersen, President	Lesley Fisher, Vice President
Beth Clemmensen, Member	Jeff Folker, Member
Mike Borkowski, Member	Rob Lemke, Member
Rick Schuler, Member	

Absent:

Administration Present:

Mr. Michael Simeck, Superintendent
Mr. Allen Albus, Director of Finance
Ms. Jennifer Hermes, Assistant Superintendent of Business and Finance
Mrs. Lauren Fagel, Assistant Superintendent of Curriculum, Instruction, Technology and Assessment
Dr. Lori Wilcox, Executive Director of Growth and Professional Development
Dr. Andy Henrikson, Assistant Superintendent of Human Resources

Staff Present: Eileen Faller, Board Clerk

Guests Who Signed In: Laurie Rose, Parent, Doris Xie, parent, Karen Dolin, Cherokee Speech Language Pathologist, Kathy Ivinjack, APT, Julie Benda, parent, Ellen Trager, parent, Alana Hender, parent.

PRESIDENT'S REPORT

Mr. Andersen advised that the Board of Education met in Executive Session, no action was taken.

Mr. Andersen stated that District 67 had lost a great friend in Mr. Mark Mitter who had served the District from 2000 to 2009 including Chair of the Finance, Budget and Joint Shared Services Committees, had been instrumental in establishing the Emotional Wellness Program and represented the best of service in Lake Forest. In

lieu of flowers Mr. Mitter had requested donations be given to the Spirit of 67 Foundation.

SUPERINTENDENT'S REPORT

Mr. Simeck introduced Mrs. Sarah Truding and the Chamber Orchestra who played a collaborative piece from Lady Gaga and Baroque music entitled Lady Gaga Fugue. The Chamber Orchestra is a club that meets outside school and is an audition based, student led group. The Board thanked the students for their performance.

Mr. Simeck introduced Mrs. Mary Courtney and students from the 8th grade Quest classes, Grace Bentley, Gillian Buckardt, Elizabeth Clayton, Grace Duggan, Clara Finley, Jessica Pasquesi, JonMark Pintas, Jared Rose, Connor Sheridan and Angela Zhou, who worked on a project exploring the concept of and best practices surrounding the 21st century classroom. The project began in late fall and the students researched ways to adapt 20th century physical spaces to 21st century learning with regard to flexible, ergonomic furniture, a colorful environment and having monitors connected to the desks. The students felt that the classrooms should reflect the District's 21st century learning.

PUBLIC PARTICIPATION

REPORTS

LASIC Update

Mr. Simeck gave a presentation to the Board on the World Language Program and stated that the program has led to unintended consequences. Mr. Simeck advised that it was the most complex issue he had encountered in his 13 years of being a Superintendent. The overarching direction of the LASIC committee was to have more language for more students and language instruction to begin as early as possible. Mr. Simeck stated that immersion has benefits both for learning and for life, the District is struggling to find a way to maintain both language immersion and neighborhood schools, if the number of languages offered is expanded then one school would be an immersion school, the belief is that parents and the community place tremendous value on neighborhood schools.

The recommendation is that all students in the current immersion program continue in immersion, all language options continue next year as they have been, kindergarten next year is "getting ready for school," no immersion or language offered and more information would be gathered and options considered regarding expanded language programs for all students and retaining the immersion program.

Future work includes completing the Mission/Vision process, working with the Board to determine the level of investment in the language programs: explore starting in either 1st or 2nd grade, calculate the cost of program choices, examine enrollment, determine language options and other relevant issues. The District will meet to continue dialogue with the LASIC committee and the Cherokee APT in March. Mr. Simeck thanked the parents who had invested time in the LASIC process.

Food Service Update

Ms. Hermes advised that the Food Service Task Force had completed their charge on January 21st. The committee met from October to January and comprised 16 members, two(2) parents from each school, two(2) board members and administrators. There are four(4) broad recommendations:

1. Nutritional guidelines
All grains to be whole grain
Review the A-la-Carte menu
Have healthier options
Reduce added sugar

2. Menu Focus
Less is more, do it well
Kid friendly food
Consistency i.e. chicken on Tuesday etc.
Ethnic diversity

3. Enhance Marketing/Communications
Advertise materials to parents
Showcase food services at school events
Food sampling
Explore having “lunch with your child”
Increase use of the newsletter and website
Create food service videos
Nutritional Analysis updates
Communicate District standards
Define partnership with Quest

4. Strengthen the connection to Nutrition Education
Investigate new trays with “My Plate” connection
Support and partner with the Wellness Committee and APT

Kate Abernathy, a clinical dietitian from Northwestern Memorial Hospital, contributed expertise and insight to the process and advised that Lake Forest District 67 had gone above and beyond what other districts are offering.

The Board discussed the results of the food service process and inquired about reducing nitrates and high fructose corn syrup.

BOARD COMMITTEES

Board Education Committee – Lesley Fisher, Jeff Folker, Beth Clemmensen

Mrs. Fisher reported that the Committee had met and the topics discussed included updating the Education Committee charter, Bridges being moved to 5th grade next year, grades five(5) through eight(8) will have straddling for example, 6th grade math will include 6th and 7th grade concepts, the Agile Mind program will be a tool in 5th through 8th grade math. STEM was discussed with regard to tracking results.

LASIC was discussed including the fact that the current program is CTPIP, it is a one off program, the number of languages offered could be reduced, possibly expanding Spanish and Mandarin, switching to Latin or French in 5th grade or enrolling in a more advanced Mandarin or Spanish course. Mr. Simeck will have discussions with Cabinet.

Board Finance & Operations Committee – Rick Schuler, Rob Lemke, Mike Borkowski
The Committee had not met. Mr. Schuler advised that he had attended the Policy Committee meeting and discussed updating policies. The Finance and Operations Charter is being updated and will be reviewed at next month's Board of Education meeting. The Finance and Operations Committee will meet in March.

Board Policy Committee - Mike Borkowski, Jeff Folker
Mr. Borkowski reported that the Policy Committee met on February 12, 2014. The group discussed policies 6:40 – pilot programs, 5:210, 5:240, 5:290 related to suspensions and policy 7:180 – Bullying and Harassment. In each case the language and pros and cons were discussed.

The Policy committee also met on February 19, 2014. Two main topics were discussed: the fund balance policy and the process of giving 6% raises to employees who are in the “retirement” pipeline.

Compensation Committee – Rob Lemke, Bill Andersen
Mr. Lemke reported that the charge of the Committee is to research compensation for District 67 administrators, shared service administrators and District 67 exempt staff in order to provide relevant information to the Board, with which to make compensation decisions. It was agreed that the Committee would propose to the Board a group of peer districts that would be used for comparison purposes.

Previous data that was used for compensation comparisons was provided by the administration along with a list of district administrators, and shared service employees. A list of exempt staff will also be provided. The goal of the Committee will be to create a structure that captures comparative salary and compensation data in order to develop a structure that is informative to Board members and is replicable in future years.

Mr. Lemke will meet with Ms. Hermes and Mr. Albus before the next Compensation Committee meeting to further discuss the data and structure the District has used in the past, to present compensation comparisons to the Board.

DISTRICT COMMITTEES

North Suburban Special Education District - Mike Borkowski
Mr. Borkowski reported that the Governing Board had not met. The next meeting is scheduled for March 5, 2014.

Illinois Association of School Boards/ED-RED – Bill Andersen
No meeting had taken place.

Curriculum Coordinating Committee – Lesley Fisher

Mrs. Fagel reported that the LA materials adoption process, a balanced literacy program, an adjusted timeline to allow for the complicated process and a multi-year professional development plan were discussed.

Spirit of 67 Foundation – Lesley Fisher.

Mr. Simeck gave a talk on “The Smartest Kids in the World” by Amanda Ripley, and engaged the APT in the visioning process. Suzanne Sands is the nominating chair for the APT elections, voting will take place for next year’s APT positions on March 12, at CROYA. The Home Tour that raises money for the Spirit will take place on May 8. The grants committee has completed its grants process. The next meeting of the Spirit of 67 will take place on March 11.

APT – Lesley Fisher

Mrs. Fisher reported that a meeting had taken place on February 12. Officer Christensen joined the meeting. A Board member will attempt to attend each APT meeting. Mr. Simeck attended the meeting and promoted the book “The Smartest Kids in the World” by Amanda Ripley. March is national nutrition month and the elementary schools will try an assortment of spices. Mr. Folker attended the Everett APT meeting and stated it was great to see how things are done at the different schools. Mr. Folker provided an overview of the Board’s role. 3,400 books were collected at Everett. The 100th year celebration was phenomenal, celebrations will take place throughout the year, artifacts from the past were brought to the school by parents and a celebration will take place on April 24.

Mission/Vision/Goals – Beth Clemmensen

Mrs. Clemmensen reported that a retreat had taken place in February. After months of planning a group including Board members, administrators, teachers and parents met at the Cube with The Transformation Team to discuss the Mission, Vision and Goals of the District. Mrs. Clemmensen stated that it was a great process and it is hoped to have a well-articulated vision soon.

ACTION ITEMS:

Approval of Education Committee Charter

MOTION: Mr. Schuler moved, seconded by Mrs. Fisher, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Education Committee Charter, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Schuler, Folker, Clemmensen, Fisher, Lemke, Borkowski, Andersen
Nays: None
Absent:

The motion carried unanimously.

Approval of Policy Committee Charter

MOTION: Mr. Borkowski moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Policy Committee Charter, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Clemmensen, Lemke, Andersen, Folker, Borkowski, Schuler, Fisher

Nays: None

Absent:

The motion carried unanimously.

Approval of Policy 7:180 Update – 1st Reading

Mr. Borkowski advised that policy 7:180 needed to be brought to the Board for updating in order to be compliant for the upcoming audit. The Policy will be further reviewed at an upcoming Policy Committee meeting.

MOTION: Mr. Borkowski moved, seconded by Mr. Schuler, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, waive the first reading of Policy 7:180.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Clemmensen, Andersen, Fisher, Schuler, Folker

Nays: None

Absent:

The motion carried unanimously.

Approval of Policy 7:180 Update – 2nd Reading

MOTION: Mr. Andersen moved, seconded by Mr. Borkowski, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the second reading of Policy 7:180 Update.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Clemmensen, Andersen, Fisher, Schuler, Folker

Nays: None

Absent:

The motion carried unanimously.

Approval of IASB New Policy 7:185 – 1st Reading

Mr. Borkowski advised that policy 7:185 deals with Teen Dating Violence. The policy has been reviewed by Administration and is presented to the Board for 1st Reading. It was felt by the Board members that this policy should be further reviewed and brought for a 2nd reading in March.

MOTION: Mr. Borkowski moved, seconded by Mr. Lemke, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the first reading of Policy 7:185.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Clemmensen, Andersen, Fisher, Schuler, Folker

Nays: None

Absent:

The motion carried unanimously.

Approval of Policy 5:210 and 5:290 Update- 1st Reading

Mr. Borkowski advised that policy 5:210 and 5:290 deal with how resignations are accepted. The proposal in the updated policies is to delegate the authority to receive and accept resignations to the Superintendent.

MOTION: Mr. Borkowski moved, seconded by Mr. Lemke, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the first reading of Policies 5:210 and 5:290, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Schuler, Clemmensen, Fisher, Lemke, Borkowski, Andersen

Nays: None

Absent:

The motion carried unanimously.

Approval of Policy 6:40 Update- 1st Reading

Mr. Borkowski advised that policy 6:40 deals with how pilot programs are implemented and the oversight required by the Board. After a lengthy process the key elements suggested are that the Board would have some awareness of all pilot programs, would vote on programs that affect the neighborhood school boundaries, vote on programs that continue beyond one year and cost more than \$25K, and the administration would provide the Board with a review periodically throughout the year.

MOTION: Mr. Schuler moved, seconded by Mrs. Clemmensen, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the first reading of Policy 6:40, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Schuler, Clemmensen, Fisher, Lemke, Borkowski, Andersen

Nays: None

Absent:

The motion carried unanimously.

Approval of World Language Program

The Board discussed the World Language Program and clarified that they were voting that Kindergarten would not have a World Language option, that students already enrolled in the Mandarin Immersion program would continue through 4th grade and that the Administration would return to the Board in either April or May with a final proposal regarding the future direction of the program.

MOTION: Mr. Borkowski moved, seconded by Mr. Schuler, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the World Language Program, as presented by Mr. Simeck.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Fisher, Lemke, Andersen, Folker, Borkowksi, Schuler, Clemmensen

Nays: None

Absent:

The motion carried unanimously.

Approval of Human Resources Items

Mr. Simeck recommended the approval of the Human Resources Items, as presented.

MOTION: Mr. Schuler moved, seconded by Mr. Lemke, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Clemmensen, Andersen, Fisher, Schuler, Folker

Nays: None

Absent:

The motion carried unanimously.

CONSENT AGENDA

Approval of Disbursements, Payrolls, and Financial Statements for January, 2014

Education Fund	\$923,790.46
Building and Maintenance Fund	213,949.70
Debt Service Fund	400.00
Transportation Fund	89,504.69
Municipal Retirement Fund	37,858.27
Capital Projects Fund	15,820.00
Procurement Card Expenses	126,324.97
Direct Deposit Payroll and Taxes	<u>1,427,055.48</u>

Total Expenditures \$2,834,703.57

Approval of Minutes of a School Holiday Calendar Hearing, January 30, 2014

Approval of Minutes of A Regular Meeting – January 30, 2014

Approval of Minutes of An Executive Session – January 30, 2014

Approval of Minutes of A Board Workshop – January 30, 2014

Recognition of Schuler Deer Path Art Donation

Disposal of audio recordings – April 24 & May 22, 2012

MOTION: Mr. Borkowski moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Andersen, Fisher, Schuler, Clemmensen, Borkowski, Lemke, Folker

Nays: None

Absent:

The motion carried unanimously.

FREEDOM OF INFORMATION ACT (FOIA)

Laura Rukavina, Resident

EXECUTIVE SESSION

An executive session was held prior to tonight's meeting. No action was taken.

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

Community Mission/Vision/Goals Forum

Wednesday, February 26, 2014 LFHS West Campus, Board Room – 7:00 p.m.

Thursday, February 27, 2014 Parent Teacher Conferences – ½ Day

Friday, February 28, 2014 Parent Teacher Conferences – No School

Tuesday, March 18, 2014 Board of Education Meeting – 7:00 p.m.

LFHS West Campus, Board Room.

ADJOURNMENT

MOTION: Mrs. Clemmensen moved, seconded by Mrs. Fisher, that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the meeting.

On voice vote, motion carried unanimously.

Meeting adjourned at 9:45 p.m.

Mike Borkowski, Secretary Date