

**Minutes of a  
Finance and Operations Committee Meeting  
Lake Forest School District 67**

August 23, 2016

Present: Robert Lemke, Tom Ford, Kent Novit, Chris Bires, Paul Darling, Tara Janos, Jennifer Hermes, Carol White, Brittany Tjardes, Kathy Hughes

- The meeting was called to order at 8:00 a.m.
- Minutes were approved.
- Carol White, Director of Buildings and Grounds, presented an overview of projects completed in the schools during summer break. These projects include: asbestos abatement without the use of chemicals at Deer Path; 84,000 sq. ft. of tile was laid at Deer Path and door frames were touched up; painting at Cherokee and Sheridan; resurfacing the bus drive at Everett; work continues in the Life Skills classroom and will be completed mid-September. Mr. Simeck praised Carol and her staff for all of their accomplishments over the summer.
- Brittany Tjardes, Director of Business Services, reported that last year the District separated from the City of Lake Forest with regard to IMRF. She brought resolutions for the committee to review and consider. These resolutions were originally adopted under the City of Lake Forest and need to be considered for possible adoption by District 67.
- Brittany reported that PBA was awarded the third party administrator contract last year. As part of their service, they completed a review of covered services and benefit levels. There were areas of the dental plan that are outdated and PBA recommended updating them to standard coverage for a dental plan. The group discussed the changes which will be brought to the Insurance Committee.
- Jennifer Hermes, Assistant Superintendent of Business Services, presented a detailed overview of the 2016-2017 Tentative Budget. Areas reviewed include: district enrollment, area trends for enrollment; District Staffing, Revenue, EAV trends and finally budget Assumptions.
- The January meeting date was changed from the 10<sup>th</sup> to the 17<sup>th</sup>. The meeting adjourned at 9:25.