

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
LAKE FOREST COMMUNITY HIGH SCHOOL
DISTRICT 115
January 13, 2015**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Tuesday, January 13, 2015 and called to order at 7:00 pm at West Campus in the Boardroom.

On Roll Call the following Members were found to be present:

Nicki Snoblin, Secretary
John Powers, Member
Ted Moorman, Member
Reese Marcusson, Member
Anne Sorensen, Member
Dick Block, President

Absent: Dave Schreiber, Vice President

Administration Present:

Michael Simeck, Superintendent
Allen Albus, Deputy Superintendent for Finance and Operations
Jennifer Hermes, Assistant Superintendent of Business Services
Lauren Fagel, Assistant Superintendent of Curriculum, Instruction,
Technology & Assessment
Lori Wilcox, Assistant Superintendent of Growth, Talent, and Human Relations
Barry Rodgers, Principal

PRESIDENT'S REPORT

President Dick Block called the meeting to order at 7:00 pm. He wished everyone a Happy New Year noting that the District had a rather difficult start with 2(two) snow days off in a row right before finals. He said that it is never an easy decision to close school because of snow or sub-zero weather. A great deal of thought, collaboration and data gathering occurs before a decision is made. The District always keeps the safety and best interest of students, staff and parents in mind when making these difficult decisions.

SUPERINTENDENT'S REPORT

Mr. Simeck asked Mr. Rodgers to update the Board on high school activities. Mr. Rodgers reported that the first day of finals went smoothly. Mr. Rodgers noted that the Summer School Catalogue has been completed ahead of schedule and thanked Assistant Principal, Jim Sullivan, for leading the efforts and doing a great job building out the program. There are more offerings for students this summer including a number of enrichment activities and some of the new offerings include Math Ladders Courses which help students reach their mathematical goals and a Career Connections Pilot Program for Juniors and Seniors which provides a 4-week project based internship experience. Students have real world experiences in business, engineering, technology and public administration.

Plans are underway for our second annual E DAY on February 3rd. The E in E DAY stands for Entertainment, Excitement, Emotional Wellness and Enjoy the Journey. It will be a regular school day with shortened class periods in the beginning and end of the day with E Day activities and breakout sessions in the middle of the day. The goal is to break up the winter doldrums and live our ideals of value of community and balance in students' lives. Upcoming athletic events include Boys Swimming against Stevenson and Boys Basketball against Stevenson, both at home.

Luke Gibson, Senior Council President reported that the Winter Formal Turnabout Dance is on January 24th. A new DJ, smoke and laser show and Suzy Swirl Yogurt will be highlights of the dance. Students will continue to support Greenwood Elementary School with a donation from the proceeds of the dance.

Mr. Simeck reported that the LFHS Foundation has received \$92,000 in donations so far this year. The Foundation most recently assisted in the creation of the Incubation Incubator in addition to donating funds for a number of other enhancements in the school. They have 100 new members signed up so far and are hoping to reach their goal of 115 new members. The annual Foundation Luncheon is on April 22nd.

Next week the District will be sending a link to a Comprehensive Climate Survey. The survey is designed to assess perceptions of the school environment including safety and relationships, support for learning and the general environment in the school. The survey was developed by the National School Climate Center and will take approximately 20 minutes to complete. It will be given to all students, parents and staff at D115. All responses are anonymous. District 67 students in grades 3-8 will also take an age appropriate version of the survey. Once the survey is completed, results will be compiled and analyzed by the National School Climate Center and then sent to the District for analysis by the administration and school leadership teams. It will ultimately be used in developing future planning initiatives. Results will be shared with the school community once the District has completed its analysis. Mr. Simeck reported that parent participation in the last survey was unusually low but said he was hopeful that more parents would share their views and participate in this year's survey.

Mr. Simeck said that a number of things must be considered when making the decision to close school due to inclement weather. Student, staff and parent safety is top priority. Insuring timely student pick-up by school buses is essential as the National Service guidelines show that exposing skin during sub-zero conditions results in frostbite in less than 15 minutes. Mr. Simeck noted that from a Superintendent's point of view, one of the biggest issues to be considered when making the decision on weather related school closings is the safety of students should the need arise to evacuate the building because of an emergency.

PUBLIC PARTICIPATION

There was no Public Participation.

REPORTS/DISCUSSION

Mr. Simeck provided a brief update on the Strategic Plan. Key takeaways include the Freshman Class Technology Rollout which has been seamless with a tremendous amount of emphasis on staff and student support technology systems not just for the rollout but for training and assistance on innovative projects throughout the school. The new resource center for Math offers assistance to 250 to 300 students a week with two teachers and peer-tutoring available. The English resource center also hosts a large number of students and is staffed by two teachers. The administration of the School Climate Inventory is a sign of our ongoing commitment to Emotional Wellness and will provide metrics and action plans. Dr. Carol Dweck, author of *Mindset* will visit the high school on August 21. This will be the focus of community wide discussions, meetings with groups and civic leaders and staff. Summer School courses have also been expanded this year and include enrichment courses as well as courses for credit. Next year, the tech rollout for the rest of the student body in grades 9, 11 and 12 will occur. Mr. Simeck will provide a more detailed look at some of the quantitative metrics and ACT data later in the school year.

BOARD COMMITTEES

Education Committee

Mrs. Snoblin reported that the Committee has not met since the last Board Meeting. The next meeting is scheduled for February 4th.

Finance/Operations Committee

Mr. Powers reported that the Committee met on January 9th. In keeping with the Board's practice of constantly monitoring the market and looking at financial options, the Committee received an update from William Blair on the municipal bond market rates. There are still some options available to the District and rates have slipped a little which gives us additional time to continue to watch the market for the best opportunities. Mr. Albus and his team will continue to monitor the market closely. The Committee received an update on a RFP for online registration which will be addressed later in this meeting. The Committee also did a technology overview. Mr. Powers complimented the technology team for doing a great job of developing the program and for knowing what is working and what needs to be fixed or revised. They have started thinking in terms of a five year plan particularly as it relates to onboarding students with new technology and understanding the needs and requirements as we continue to expand tech. The Committee also received a general update on operations.

LIAISON REPORTS

Mr. Moorman reported that NSSD met to discuss the fee structure which is still under review. He commented that dialogue at this point is promising for Districts such as ours with a small number of students in the program. Highland Park District 112 has withdrawn their letter to resign from the consortium and will remain in the program for another year or two.

ACTION ITEMS

Adoption of Online Registration

Brittany Tjardes reported that the District formed a committee to do a preliminary review of online registration solutions in an effort to streamline the current paper-based registration process. Ten vendors received RFPs and five responded with proposals. After a review of the proposals, two vendors were eliminated and three were invited to present to the committee. The committee endorses InfoSnap as the District's new online registration management system .

MOTION: Mrs. Sorensen moved, seconded by Mrs. Snoblin, that the Lake Forest Community High School District 115 Board of Education approve the online registration system, InfoSnap, with a first year cost of \$12,600 as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Sorensen, Marcusson, Powers, Snoblin, Block
Nay: None

Motion Carried Unanimously

Approval of Agreement with LFHS Hockey Club

Mr. Rodgers reported that this agreement is an effort to clearly define the roles, responsibilities and liability regarding the hockey association. The agreement has been reviewed by District Counsel. It is recommended that the agreement be approved as presented.

MOTION: Mr. Marcusson moved, seconded by Mr. Moorman that the Lake Forest Community High School District 115 Board of Education approve the agreement with the LFHS Hockey Club as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Sorensen, Marcusson, Powers, Moorman, Snoblin, Block
Nay: None

Motion Carried Unanimously

Approval of Staff Compensation

Mr. Simeck recommended approval of Staff Compensation as presented.

MOTION: Mr. Moorman moved, seconded by Mrs. Sorensen that the Lake Forest Community High School District 115 Board of Education approve Staff Compensation as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Powers, Snoblin, Moorman, Marcusson, Sorensen, Block
Nay: None

Motion Carried Unanimously

Approval of Human Resources Report

Mr. Simeck recommended approval of the Human Resources report as presented.

MOTION: Mrs. Snoblin, seconded by Mr. Moorman, that the Lake Forest Community High School District 115 Board of Education approve the Human Resources report as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Sorensen, Snoblin, Moorman, Marcusson, Powers, Block
Nay: None

Motion Carried Unanimously

Approval of Consent Agenda

Mr. Block reported that the Consent Agenda includes:

Approval of Disbursements, Payrolls & Financial Statements December 4, 2015 – January 7, 2015.

Education Fund	\$800,312.41
Building and Maintenance Fund	310,479.60
Debt Service Fund (inc Bond/Interest Wire Pyts)	383,065.00
Transportation Fund	83,415.61
Capital Projects Fund/General	-
Procurement Card Expenses	164,141.47
Direct Deposit Payroll and Taxes	<u>1,974,794.51</u>
Total Expenditures	\$3,716,208.60

Approval of Towel Contract \$12,356.96

Recognition of Gift from Dan Coad

Minutes of a Regular Meeting December 9, 2014

Minutes of an Executive Session December 9, 2014

Disposal of Audio Recordings: June, 11 2013, June 26, 2013

*Any item may be removed from the consent agenda at the request of a Board Member.

The Board thanked math teacher, Dan Coad, for his long standing service to the District and for his donation of an open water kayak. The kayak will be used in the Outdoor Education program at the high school. Mr. Coad received no services or remuneration in exchange for this donation.

MOTION: Mrs. Snoblin moved, seconded by Mrs. Sorensen, that the Lake Forest Community High School District 115 Board of Education approve the Consent Agenda as presented.

ROLL CALL: Aye: Sorensen, Snoblin, Powers, Marcusson, Moorman, Block
Nay: None

Motion Carried Unanimously

FOIA REQUESTS:

Lane Hasler, Commercial
Chicago Tribune, Commercial

ANNOUNCEMENTS:

January 16, 2015	Faculty Workday – No Student Attendance
January 19, 2015	Martin Luther Day – No School
January 28, 2015	Late Start Day 9:30 am

NEXT MEETING DATE:

February 10, 2015	Board of Education Meeting 7:00 pm West Campus Board Room
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ADJOURNMENT:

MOTION: Mr. Snoblin moved, seconded by Mr. Moorman, that the meeting be adjourned.

On voice vote, the motion carried

Mr. Block declared the meeting adjourned at 7:58 pm.

Nicki Snoblin, Secretary

Date