

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
LAKE FOREST COMMUNITY HIGH SCHOOL
DISTRICT 115
May 9, 2016**

CALL TO ORDER AND ROLL CALL

A Regular Business Meeting of the Board of Education of Lake Forest Community High School District #115, County of Lake, State of Illinois, was held on Monday, May 9, 2016 and called to order at 6:50 p.m. at West Campus in the Boardroom.

On Roll Call the following Members were found to be present:

David Lane, Member
Diana Kreiling, Member
Lise Eliot, Member
Ted Moorman, Secretary
Reese Marcusson, President

Absent: John Powers, Vice President
Sally Davis, Member

Administration Present:

Michael Simeck, Superintendent
Allen Albus, Deputy Superintendent for Finance and Operations/CSBO
Jennifer Hermes, Assistant Superintendent Business Services K-12/CSBO
Lori Wilcox, Assistant Superintendent of Growth, Talent, and Human Relations
Barry Rodgers, Assistant Superintendent of Curriculum, Instruction, Technology & Assessment K-12
Chala Holland, Principal

PRESIDENT'S REPORT

Mr. Marcusson thanked the Student Council Vice-President for her participation at board meetings this year and wished her good luck at college. He noted that we are almost at the end of the school year and that spring is the time that the Board and the administration take stock and look ahead at how they did and what they can do better. The Board identifies their focus and insures that they are prepared for what is next, the simple answer is they are. The District has a strong staff of committed teachers and administrators, a rock solid tax and financial base, but more can always be done and always done better.

SUPERINTENDENT'S REPORT

Mr. Simeck asked Dr. Holland to brief the Board on activities at the high school. Dr. Holland introduced Student Council Vice-President, Jill Barrere who reported that Student Council brought in 1500 lbs. of food for the Cool Food Pantry in Waukegan. This is the second food drive that has been done for them and the District is their largest donor to date. The all-school Wellness Walk will be held on May 17 and will include a mile and half walk, a DJ on the front lawn and food trucks. Student Council is also working with the Boys and Girls Club and will be holding a used sporting goods drive. The sporting goods will be donated to the club for their summer programs. Jill thanked the Board on behalf of Student Council President Jake Durburg

and the Student Council for the Board's work. Dr. Holland thanked Jill and Jake for their leadership and support, for being a sounding board and a great representatives of the student body.

Dr. Holland reported that the Alumni Wall of Fame Induction in April was a great success and that it gave our seniors the opportunity to see what is possible. The inductees shared the ups and downs of their experiences at the high school as well as their accomplishments and it is great to see where they are now. There is a New School Day Update meeting in Seminar B at 6:00 pm at West Campus on May 10. Dr. Holland invited all to attend and hear about the new school day from the student perspective, as well as how the changes will be evaluated and some of the supports for students.

Mr. Simeck thanked Jill for her service and for being an excellent ambassador for the high school. He thanked new Lake Forest Alumni Walk of Fame Inductees, Carol Brown, Class of '71, Ann Noble, Class of '89 and John Vignocci, Class of '98 for attending the event and sharing reflections and their experiences at the high school and beyond. Mr. Simeck reported that the APT held their last meeting of the year and thanked APT President, Missy Burger and APT members for their hard work this year ranging from puppy cuddling to Prom. Mr. Simeck thanked Sherry and Jim Passalino for their efforts on behalf of the theater program

Allen Albus reported on the financial year and the level of detail that is utilized to develop assessments. He said that each expense line item in the budget is reviewed and the section has a positive variance. Revenue line items are also reviewed and show a positive variance due in large part to the receipt of funds owed by the State. When the budget was adopted at the beginning of the year, it was anticipated expenses would exceed revenues by \$986,613. Looking at the budget now, it appears that the District will be close to even or slightly in the black this fiscal year.

PUBLIC PARTICIPATION

There was no public participation

REPORTS/DISCUSSION

John Maher shared findings on the January 2016 School Climate Survey that have been provided by the National School Climate Center. The District received responses from 1174 of 1707 students, a rate of 68.78%. School personnel responses totaled 197 of 258 staff members, a rate of 76.36%. All of the numbers are in the neutral to positive range, none of the ratings were in the negative range. Students and Staff identified three areas of strength, rating Physical Surroundings as the highest. Social Support – Adults and Social Support - Students, was ranked second as a strength and received positive marks from students and staff. Sense of Physical Security rated third with a median rating of 4.00 among students and 4.25 among staff. Areas of improvement included sense of social-emotional security with a shared median rating of 3.17. Social and Civic Learning received a neutral perception from students and a positive perception from staff. The next step in the process is to dig deeper into the results, identify core strengths and needs and identify vulnerable groups. The District will look for broad patterns in results, e.g. respect for diversity and social, emotional and ethical learning and prioritize areas for action. Next, a plan will be developed for improvement, tracked against initial benchmarks and all of the work will be continued building on improvements.

Mr. Maher reported that the Emotional Wellness program continues to expand this year. Link Crew, which includes upper classman, who provide support for freshman beginning at Freshman Orientation and throughout the year, continues to grow. This year we received 189 applications to fill 75 positions. SSRTs (Student Support Roundtables) provide social emotional support in a variety of areas. The roundtables include the Adoption group, Grief group and Crossroads, a group for students who don't like to come to school. The all-school Enjoy the Journey Walk provided a break in the school day with students and staff walking a mile around the school together and participating in activities on the lawn. The Illinois Youth Survey was recently administered to 1409 students. This survey is mainly focused on drug and alcohol use and provides feedback

that allows for focus on providing support in those areas. Social Workers, Psychologists and SAP are seeing many more students on an individual basis. The student support team has administered 68 risk assessments in response to referrals from students and staff members this year.

BOARD COMMITTEES

Education Committee

There was no Education Committee meeting this month.

Finance/Operations Committee

Mr. Moorman reported that bonds will be refinanced and that those funds will go right back to the community which will reduce tax bills.

LIAISON REPORTS

NSSSED

Mr. Moorman reported that the NSSSED draft budget has been reviewed. A budget of \$48,552,000 for fiscal year 2017, an increase of 1.3%, will be proposed. The budget is balanced.

ACTION ITEMS

Adoption of Parameters Resolution

Mr. Albus reported that in 2006, the District issued voter approved bonds in the amount of \$53.9 million. This resolution provides that \$27.5 million dollars in outstanding bonds can be refinanced as early as August/September, which would save tax-payers in excess of \$5 million dollars. Approval of this resolution gives the Board the flexibility to move forward quickly should the market be favorable. The signatures of the Board President and Assistant Superintendent of Business Services are still required at the time of refunding to meet the parameters in the resolution.

MOTION: It was moved by Mr. Moorman, seconded by Mr. Lane that the Lake Forest Community High School District 115 Board of Education adopt the Parameters Resolution providing for the issue of not to exceed \$27,500,000 General Obligations Refunding School Bonds, Series 2016, of the District for the purpose of refunding certain outstanding bonds of said School District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Kreiling, Lane, Eliot, Moorman, Marcusson
 Nay: None

Motion Carried

Adoption of Escrow Resolution

MOTION: It was moved by Dr. Eliot, seconded by Mr. Lane that the Lake Forest Community High School District 115 Board of Education approve the Escrow Resolution authorizing and directing the execution of an Escrow Agreement in connection with the issue of General Obligation Refunding School Bonds by the District as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Kreiling, Eliot, Moorman, Lane, Marcusson
Nay: None

Motion Carried

Approval of Board Delegated Change Order Authority

Approval will allow Board designated building administration to approve change orders ranging from \$15,000 to \$25,000, as needed, on the summer East Campus renovation of the Main Office to avoid delays in completion.

MOTION: It was moved by Dr. Eliot, seconded by Mr. Moorman that the Lake Forest Community High School District 115 Board of Education approve the Board Delegated Change Order Authority as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Lane, Eliot, Moorman, Kreiling, Marcusson
Nay: None

Motion Carried

Approval of Silverpoint/Finalsite Conversion Three-Year contract in the amount of \$7500 per year

Anne Whipple reported that our current website provider, Silverpoint has been purchased by Finalsité. Finalsité will honor the duration (3 years) of our 5 year contract through November 2018.

MOTION: It was moved by Mrs. Kreiling, seconded by Mr. Lane, that the Lake Forest Community High School District 115 Board of Education approve the Silverpoint/Finalsité Conversion three-year contract in the amount of \$7500 per year.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Kreiling, Lane, Moorman, Marcusson
Nay: None

Motion Carried

Approval of Director of Teaching and Learning Multi-year Contract.

This position is not new, it is a replacement of a resigning employee.

MOTION: It was moved by Dr. Eliot, seconded by Mrs. Kreiling, that the Lake Forest Community High School District 115 Board of Education approve the Director of Teaching and Learning Multi-year Contract as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Lane, Kreiling, Eliot, Marcusson
Nay: None

Motion Carried

Approval of Director of Special Education Multi-year Contract.

This position is not new, it is a replacement of a resigning employee.

MOTION: It was moved by Mr. Moorman, seconded by Dr. Eliot, that the Lake Forest Community High School District 115 Board of Education approve the Director of Special Education Multi-year Contract as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Lane, Kreiling, Moorman, Eliot, Marcusson
Nay: None

Motion Carried

Approval of Whipple Consulting Contract

MOTION: It was moved by Mr. Kreiling, seconded by Mr. Moorman that the Lake Forest Community High School District 115 Board of Education approve the Whipple Consulting Contract as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Kreiling, Eliot, Lane, Moorman, Marcusson
Nay: None

Motion Carried

Approval of Tuition-Based Students Attendance in Transition Program

MOTION: It was moved by Mr. Lane, seconded by Dr. Eliot that the Lake Forest Community High School District 115 Board of Education approve tuition-based student attendance in the Transition Program.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Kreiling, Lane, Moorman, Eliot, Marcusson
Nay: None

Motion Carried

Approval of East Campus Roofing Bid in the Amount of \$155,100

Mr. Marcusson asked for a motion to defer this motion until the June Meeting so that the Operations and Finance Committee has a chance to review it in more detail.

MOTION: It was moved by Mr. Moorman, seconded by Dr. Eliot, that the Lake Forest Community High School District 115 Board of Education approve deferring this motion until the June Board Meeting.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Kreiling, Lane, Eliot, Marcusson
Nay: None

Motion Carried

Approval of Private Tutoring Policy First Reading

Mr. Marcusson asked for a motion to defer this motion until the June Meeting to allow time to obtain additional information.

MOTION: It was moved by Mrs. Kreiling, seconded by Dr. Eliot that the Lake Forest Community High School District 115 Board of Education approve deferring this motion until the June Board Meeting.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Kreiling, Lane, Eliot, Marcusson
Nay: None

Motion Carried

Approval of Policy 2:150, Committees - First Reading

MOTION: It was moved by Dr. Eliot, seconded by Mrs. Kreiling that the Lake Forest Community High School District 115 Board of Education approve Policy 2:150, Committees - First Reading as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Kreiling, Lane, Eliot, Marcusson
Nay: None

Motion Carried

Approval of Policy 4:170 Safety - First Reading

MOTION: It was moved by Mr. Lane, seconded by Mrs. Kreiling that the Lake Forest Community High School District 115 Board of Education approve Policy 4:170 Safety – First Reading as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Lane, Moorman, Kreiling, Marcusson
Nay: None

Motion Carried

Approval of Policy 5:330 Educational Support Personnel, Sick Days, Vacations, Holidays and Leaves – First Reading

MOTION: It was moved by Mrs. Kreiling, seconded by Mr. Lane that the Lake Forest Community High School District 115 Board of Education approve Policy 5:330 Educational Support Personnel, Sick Days, Vacations, Holidays and Leaves – First Reading

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Lane, Moorman, Kreiling, Marcusson
Nay: None

Motion Carried

Approval of PRESS Issue 91 – First Reading

MOTION: It was moved by Mr. Moorman seconded by Mrs. Kreiling that the Lake Forest Community High School District 115 Board of Education approve PRESS Issue 91 – First Reading.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Lane, Moorman, Kreiling, Marcusson
Nay: None

Motion Carried

Approval of Human Resources Report

The Human Resources Report includes;

- Hiring
- Leaves
- Resignations
- Retirements

MOTION: It was moved by Mrs. Kreiling, seconded by Mr. Lane that the Lake Forest Community High School District 115 Board of Education approve the Human Resources Report, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Eliot, Lane, Moorman, Kreiling, Marcusson
Nay: None

Motion Carried

Approval of Consent Agenda*

Mr. Marcusson reported that the Consent Agenda includes:

1. Approval of Disbursements,
April 7, 2016 to May 4, 2016 as presented and summarized below:

Education Fund	\$491,921.44
Building and Maintenance Fund	233,990.69
Debt Service Fund	970,078.60
Transportation Fund	72,851.73
Capital Projects Fund/General	-
Procurement Card Expenses	199,851.81
Insurance Premium Wire Pyts	315,593.34
Direct Deposit Payroll and Taxes	<u>2,228,408.58</u>
Total Expenditures	\$4,512,696.19
2. Approval of Designation of Depositories
3. Approval of Treasurer
4. Acknowledgement of Koperski Gift of Glass, Class Tools and Shelving
5. Minutes of a Regular Meeting, April 11, 2016

6. Minutes of an Executive Session, April 11, 2016
7. Minutes of an Executive Session, April 27, 2016
8. Disposal of Audio Recordings, October 14, 2016

*Any item may be removed from the consent agenda at the request of a Board Member.

MOTION: It was moved by Mr. Lane, seconded by Mrs. Kreiling that the Lake Forest Community High School District 115 Board of Education approve the Consent Agenda, as presented.

Votes were taken by roll call. Votes were cast as follows:

ROLL CALL: Aye: Moorman, Kreiling, Eliot, Lane, Marcusson
 Nay: None

Motion Carried

FOIA REQUESTS

Jered Piepenbrink, commercial
 Doug Jones, non-resident

ANNOUNCEMENTS

Tuesday, May 10, 2016	LFHS School Day Schedule Update Parent/ Community Meeting – 6:00 p.m. West Campus Seminar B
Saturday, May 14, 2016	LFHS Prom, Chicago Marriott
Monday, May 16, 2016	TEDxLFHS, Gorton Center – 12:00 p.m.
Tuesday, May 17, 2016	Band Concert, RMA – 7:30 p.m.
Wednesday, May 18, 2016	Late Start Day – 9:30 a.m.
Thursday, May 19, 2016	Choral Concert, RMA – 7:30 p.m.
Tuesday, May 24, 2016	Orchestra Concert, RMA – 7:30 p.m.
Wednesday, May 25, 2016	Last Day for Seniors
Wednesday, May 25, 2016	LFHS Honors Night, RMA – 7:00 p.m.
Thursday, May 26, 2016	Music Department Awards Banquet – 6:00 p.m.
Monday, May 30, 2016	Memorial Day, No School
June 1 – June 2, 2016	LFHS Finals
Thursday, June 2, 2016	Last Day for students
Friday, June 3, 2016	LFHS Finals Make-Up Exams
Saturday, June 4, 2016	Graduation, Front Lawn – 2:30 p.m.
Monday, June 13, 2016	Board of Education Meeting - 6:30 p.m. LFHS West Campus Board Room

ADJOURNMENT:

MOTION: It was moved by Mr. Moorman, seconded by Mrs. Kreiling that the Regular meeting be adjourned.

On voice vote, the motion carried

Mr. Marcusson declared the meeting adjourned at 8:10 p.m.

 Ted Moorman, Secretary

 Date